



LOCAL 109, KINGSTON, ONTARIO

Please accept CUPE 109's sincere condolences on the death of your family member.

In order that a donation can be made by CUPE Local 109 in memory of this family member, please provide the following information:

FAMILY MEMBER'S NAME _____

RELATIONSHIP TO STAFF MEMBER _____

STAFF MEMBER'S NAME _____

STAFF MEMBER'S ADDRESS (INCL. POSTAL CODE) _____

STAFF MEMBER'S **EMAIL** _____

DONATION TO BE MADE TO (CHARITY OF YOUR CHOICE-PLEASE SPECIFY **complete with mailing address including POSTAL CODE):**

Completed by _____ Department and Ext. _____

Please Forward This Information To: Housing-362 Montreal Street,
Lorraine Mustard, Secretary/Treasurer or email to lorimustard@hotmail.com

CUPE LOCAL 109 When a current member's immediate family member (as defined under the Bereavement Leave clause in the Collective Agreement [**spouse{spouse includes same sex partner}, parent/step-parent, child/step child, brother, sister, grandparent, grandchild, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law**]) passes away, a fifty dollar (\$50.00) donation to be paid from the General Account upon receipt of a completed form by member to a Charity of the member's choice. If a current member passes away, up to one hundred dollars (\$100.00) to be paid from the General Account for flowers, trust fund or charity, as arranged by the Secretary-Treasurer.

NOTE: IF REQUEST ISN'T COMPLETED IN FULL THE REQUEST WILL BE RETURNED